

S.No.	Online Submission Process	Screen shot no.
STEP 1	Go to the website 'bpms.sudacg.in' and select corporation,then proceed.	1
STEP 2	Now login with your id and password.	2
STEP 3	After login go to "Project creation" for uploading a project.	3
STEP 4	Here 1st upload XML file,then TP file, which is created by offline softwere.	4
STEP 5	Now attach all the documents (* mark fields are mandatory), in pdf format,size not exceeding then 2 mb.	5
STEP 6	While creating the pdf files do not give any spacing in the name of the file. This can cause an error.	6 & 7
STEP 7	After uploading all the documents accepert the terms and condition and click on submit.	6 & 7
STEP 9	A successfully updation massage will be there click on ok, and you'll get e-mail and massage from the website.	
STEP 10	Now go to the Project verification,here you can see your proposal details and status.	10 & 11
STEP 11	In Payment status collum payment not verified will be shown.	10 & 11
STEP12	When sub-engineer of that perticular zone will verify the scurtiny fees, then status changes to 'go to pay'.	12
STEP 13	Now you can pay the fees either online or offline, to the clerk of that perticular zone.	13
STEP 14	Now status changes to paid.	14
STEP 15	Now in the right side of payment status click on 'send' button,and wait for at least 2 mins. Then click on 'receive'.	15
STEP 16	If a massage will come like- project verified, your project is verified, if not so there is some error entity in your validation report.	
STEP 17	Now in the left side click on 'project drawing status' here you can see your validation report and drawing.	17
STEP 18	Now go to 'project status report' here you can check status of your proposal.	18