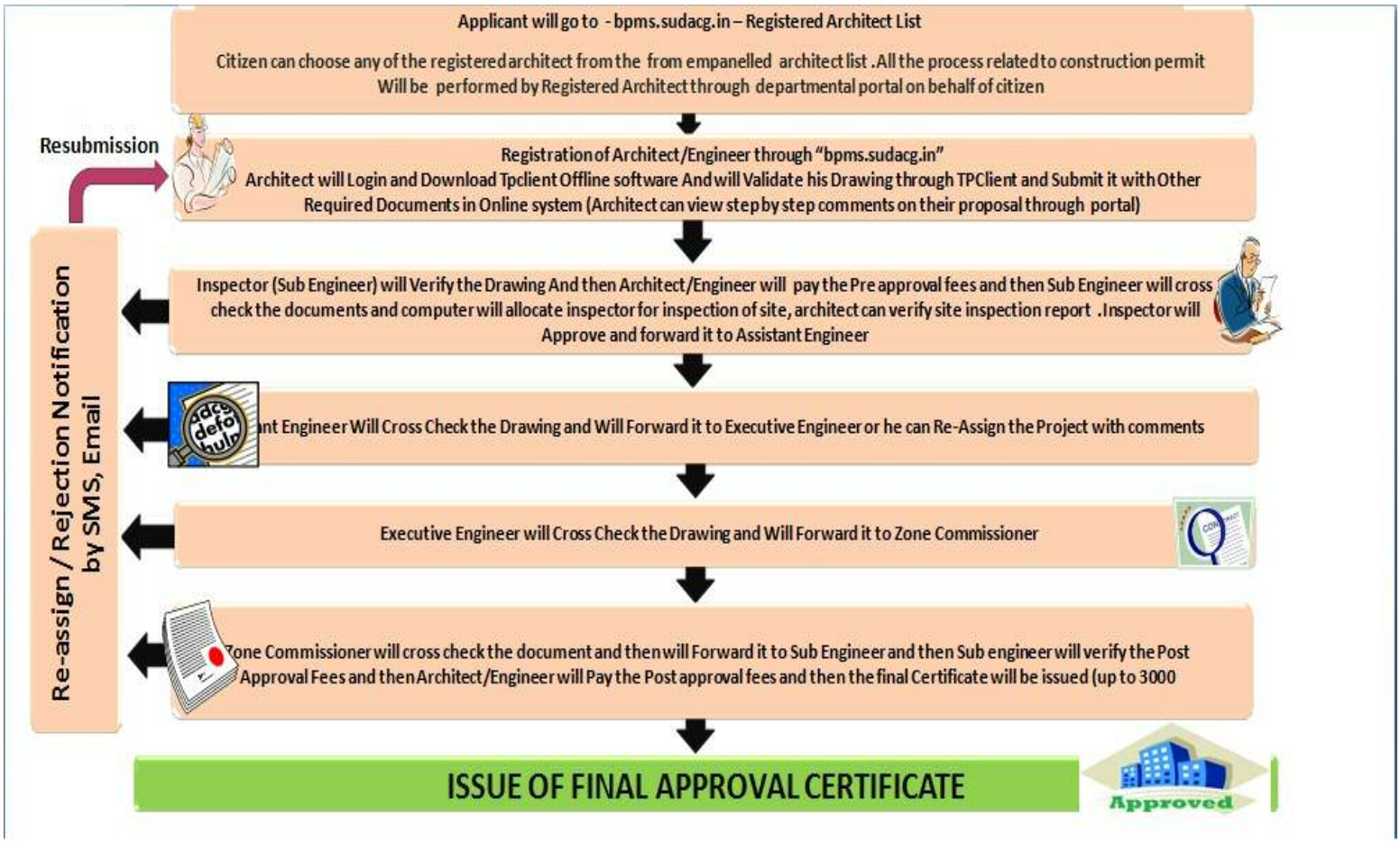
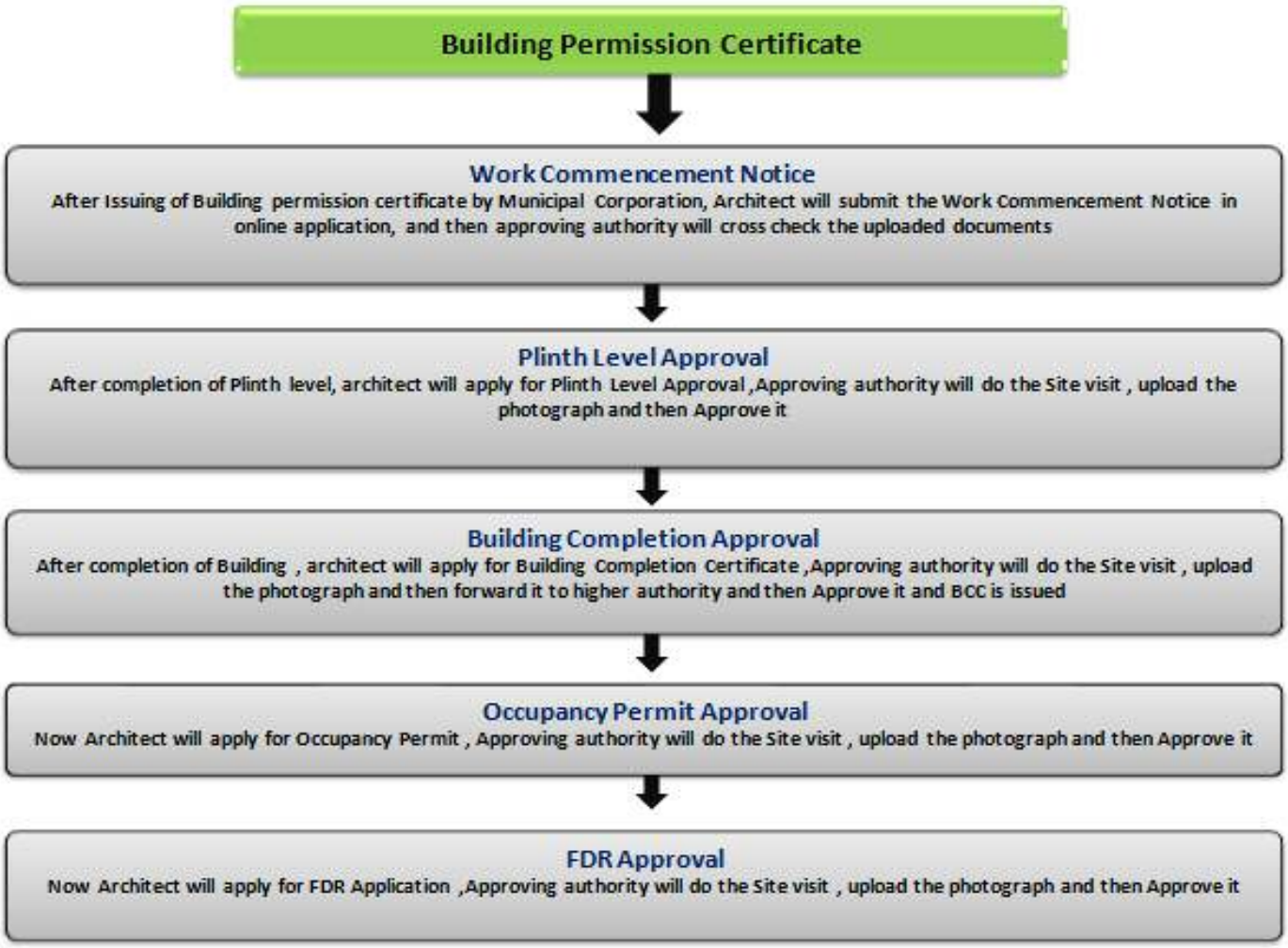
Flow of BPMS

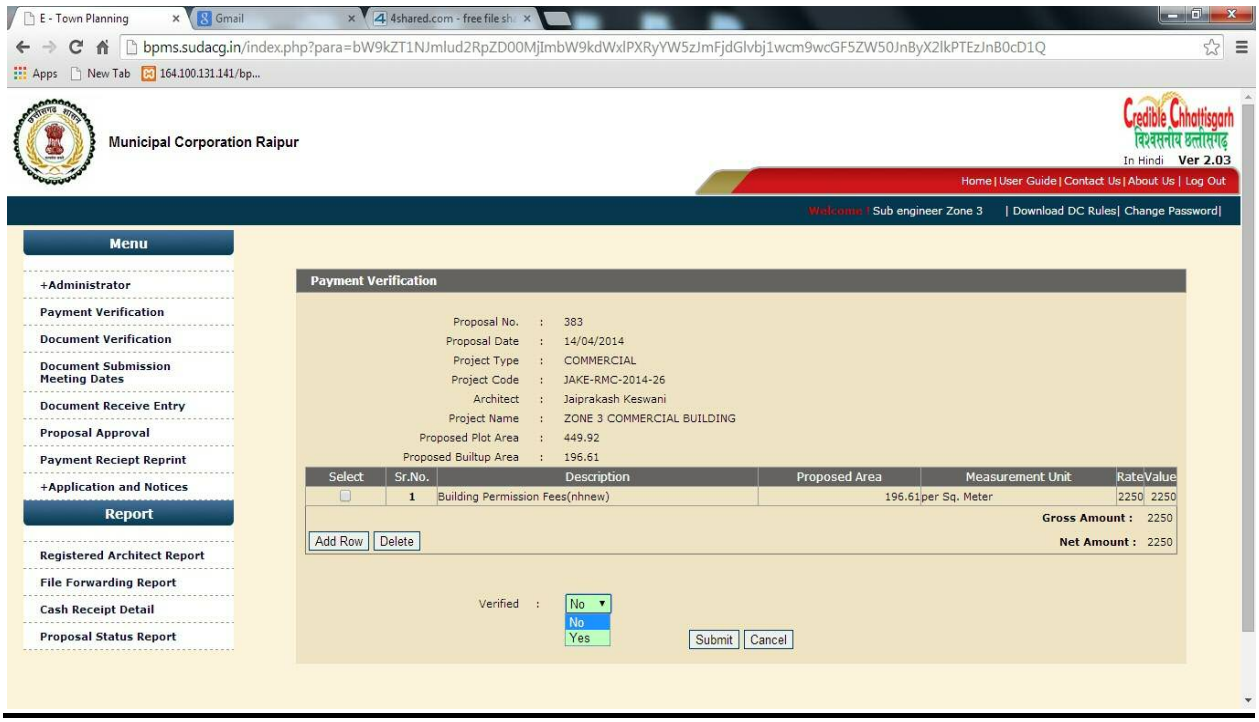

Applicant will go to - bpms.sudacg.in – Registered Architect List
Citizen can choose any of the registered architect from the from empanelled architect list .All the process related to construction permit Will be performed by Registered Architect through departmental portal on behalf of citizen
Resubmission
Registration of Architect/Engineer through "bpms.sudacg.in"
Architect will Login and Download Tpclient Offline software And will Validate his Drawing through TPClient and Submit it with Other Required Documents in Online system (Architect can view step by step comments on their proposal through portal)
Inspector (Sub Engineer) will Verify the Drawing And then Architect/Engineer will pay the Pre approval fees and then Sub Engineer will cross check the documents and computer will allocate inspector for inspection of site, architect can verify site inspection report .Inspector will Approve and forward it to Assistant Engineer
nt Engineer Will Cross Check the Drawing and Will Forward it to Executive Engineer or he can Re-Assign the Project with comments
Executive Engineer will Cross Check the Drawing and Will Forward it to Zone Commissioner
one Commissioner will cross check the document and then will Forward it to Sub Engineer and then Sub engineer will verify the Post Approval Fees and then Architect/Engineer will Pay the Post approval fees and then the final Certificate will be issued (up to 3000
Re-assign / Rejection Notification by SMS, Email
ISSUE OF FINAL APPROVAL CERTIFICATE
Approved

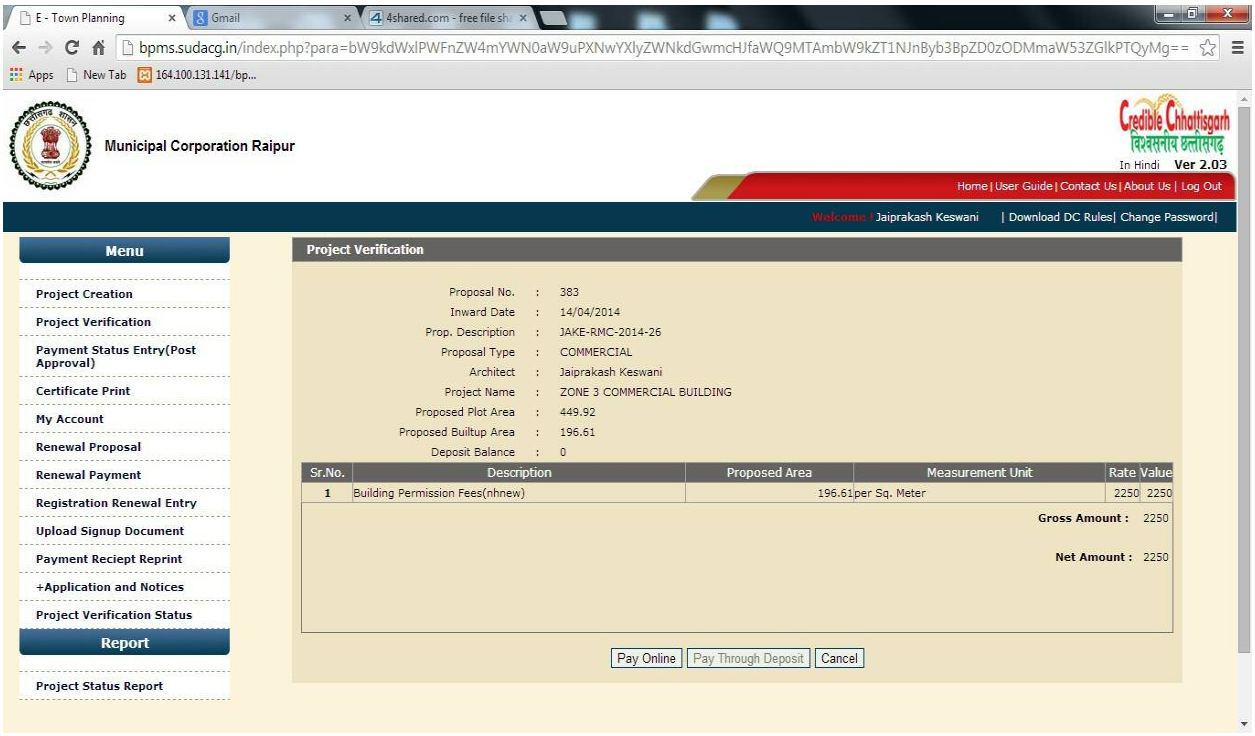


Detailed Description of BPMS Process at Authority Level-

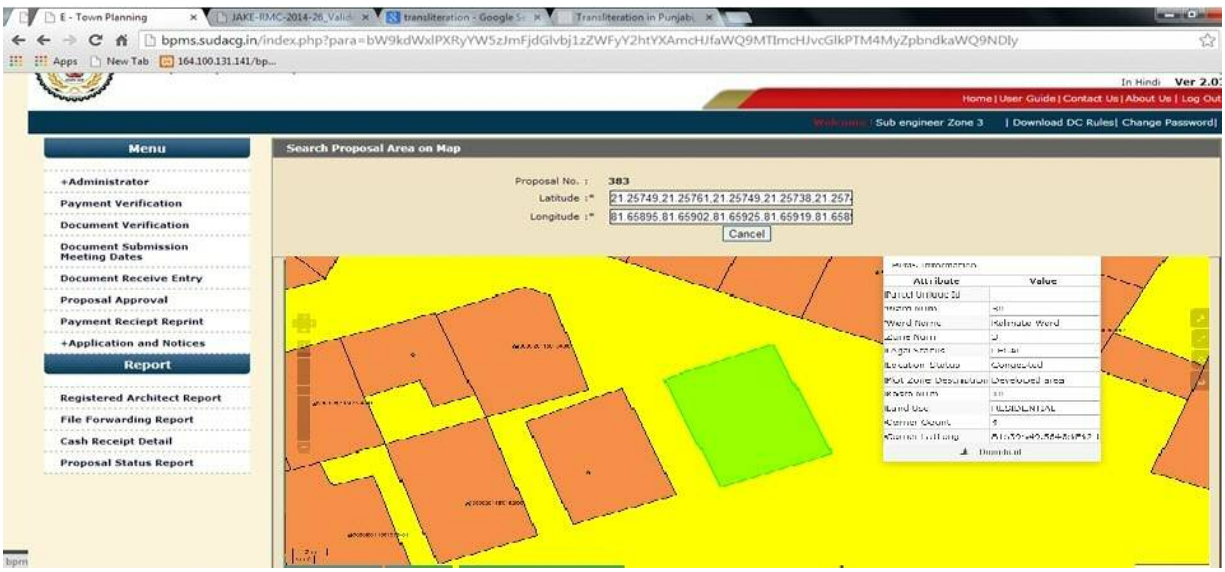
1. **When the proposal is submitted in online application by Architect, Sub engineer will get to notify about it via Email and SMS, now Sub Engineer will go to bpms.sudacg.in and login through his ID .**

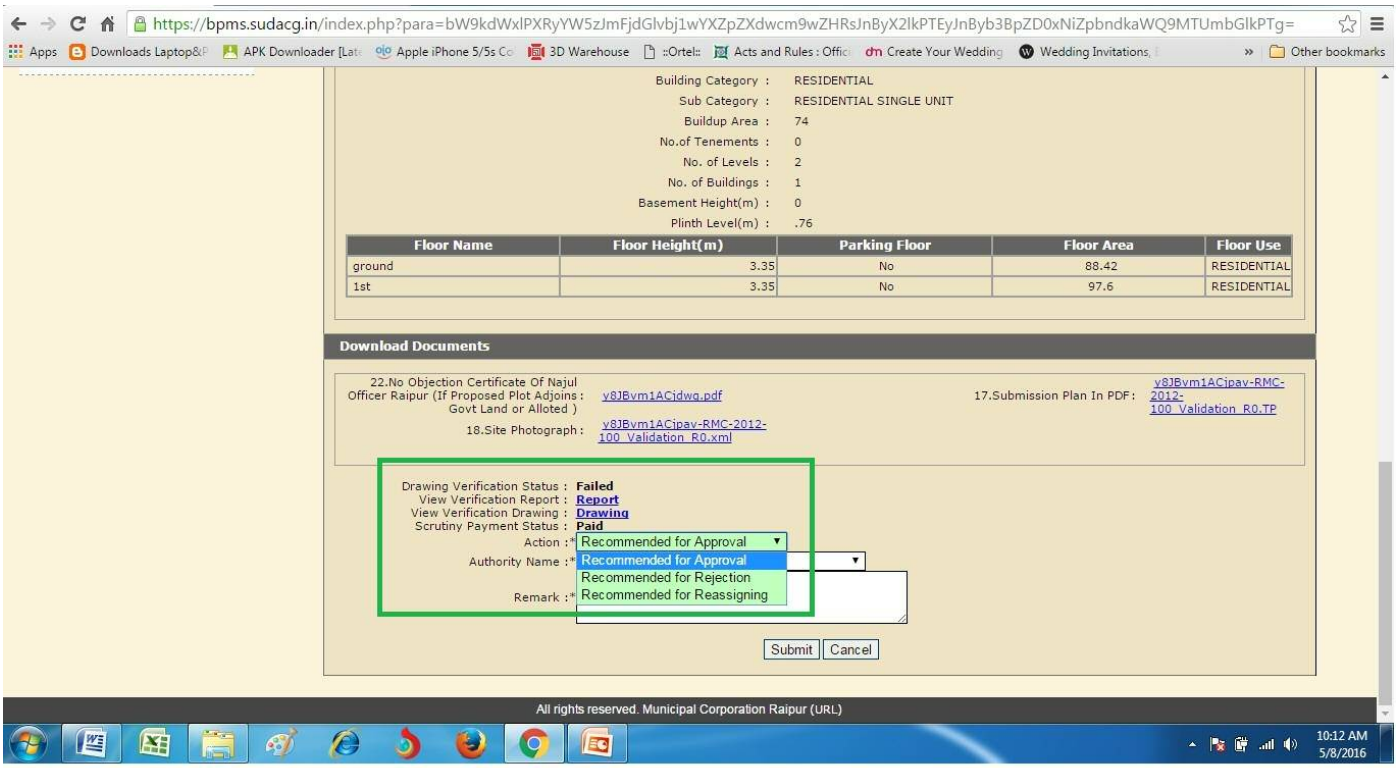
2. Sub engineer will verify the “Pre approval Fees”and then architect will pay the amount via “Online Payment” or “Cash Payment”or by cheque or DD or Through Deposit.



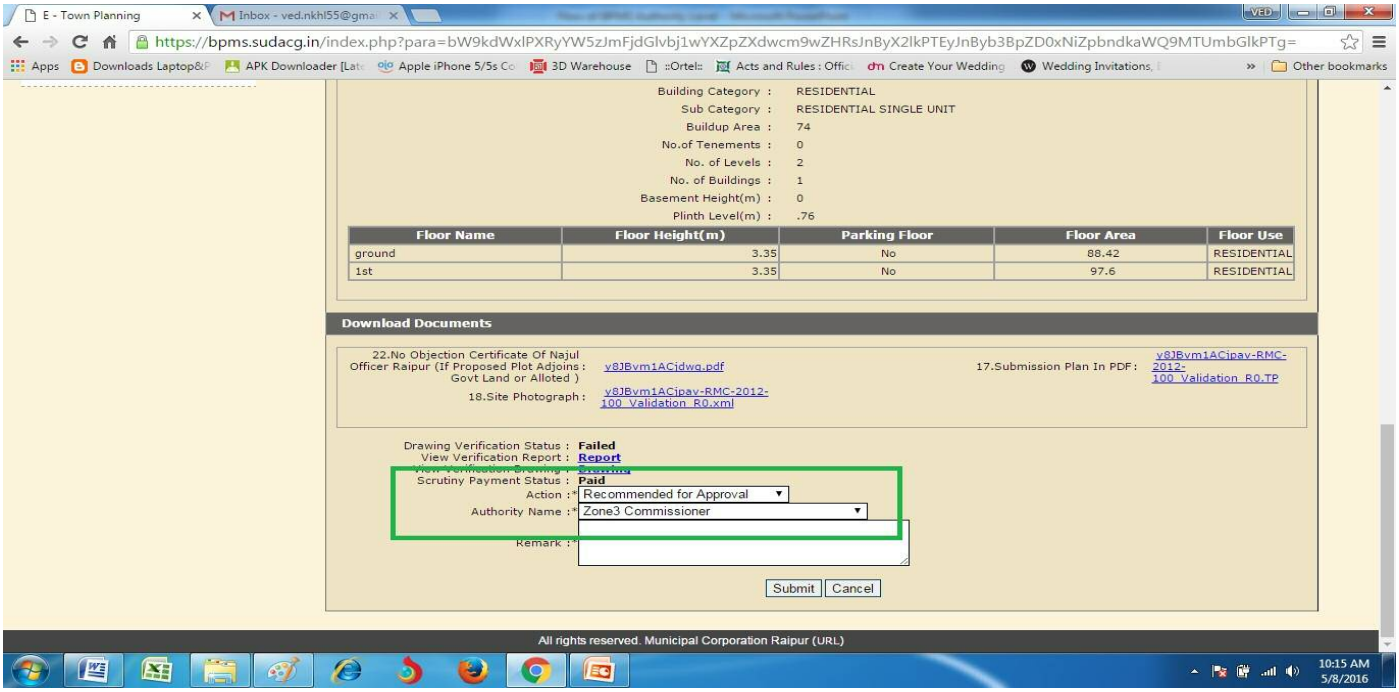


3. **Sub engineer will go to “Document Checklist”after payment done by architect and then will check the online submitted documents and then will see the validated report and drawing and then will do Site Visit also visit the site through “GIS”by clicking on “Search”and then he can “Recommend it for Approval” or Re-assign or Rejection to his higher authority.**

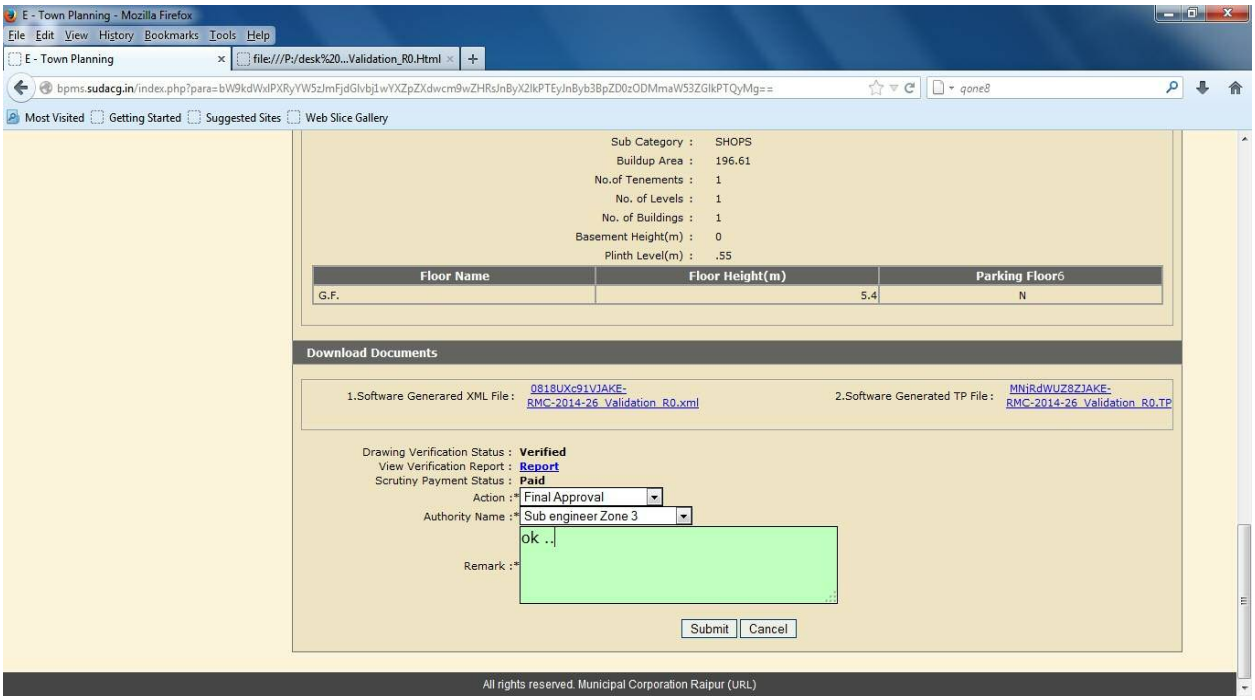




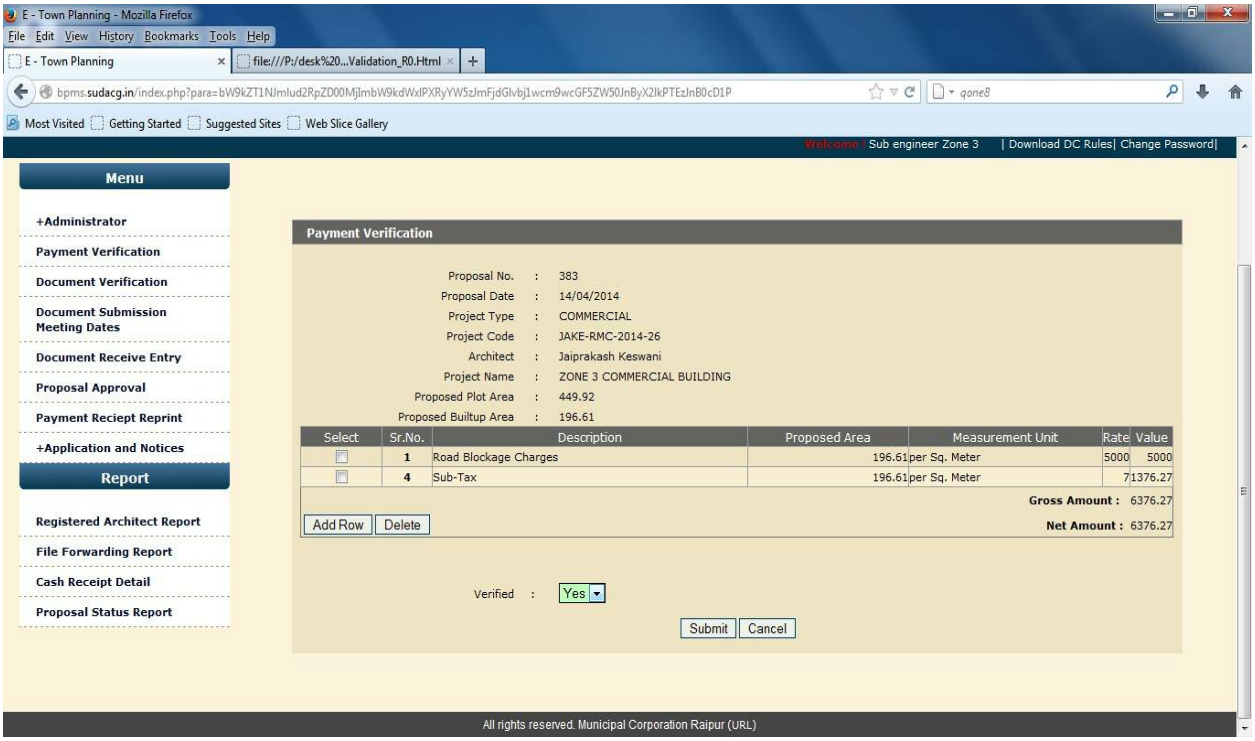
4. **Similarly Assistant Engineer ,Executive Engineer /Building officer,will check the online uploaded documents and Validated report and drawing and will give remark on that and then he can "Recommend it for Approval" or Re-assign or Rejection to his Final authority.**

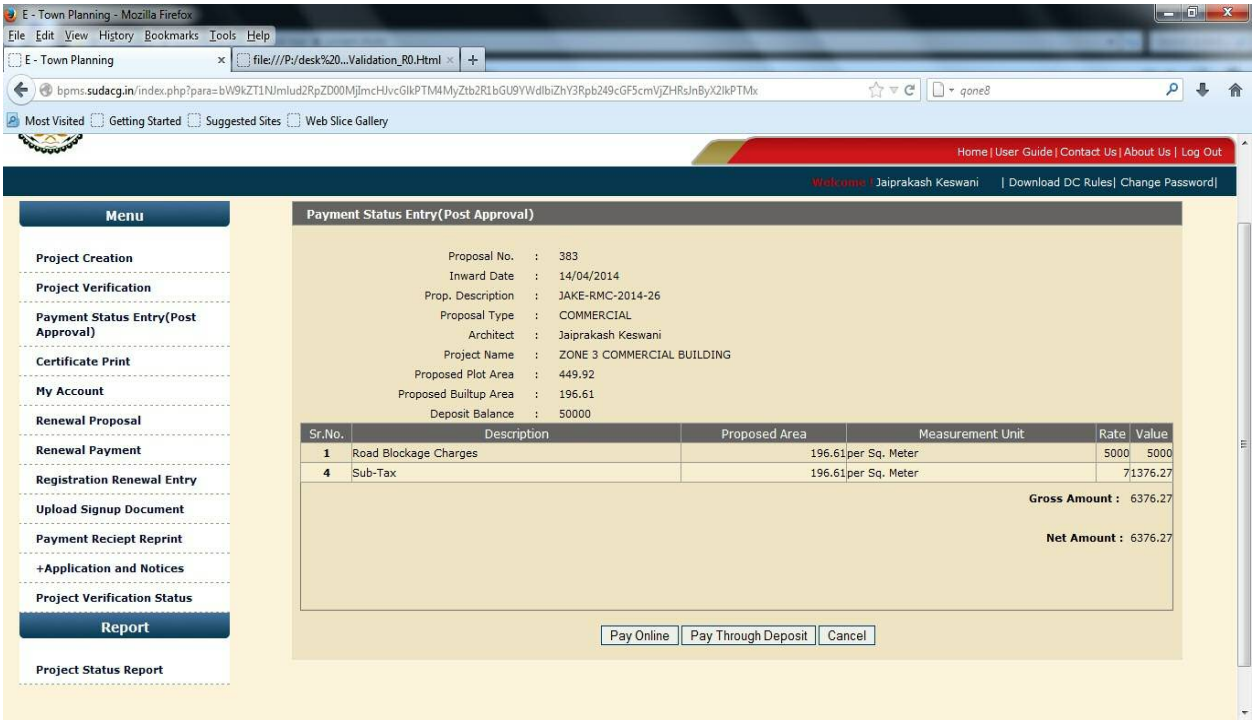


5. **Now the “Final Approval User” will go on “Proposal Approval” and then will check the online uploaded documents and Validated report and drawing and will give remark on that and then he can “Recommend it for Final Approval” or Re-assign or Reject and will forward it to Sub engineer for checking the “Post Approval” fees.**

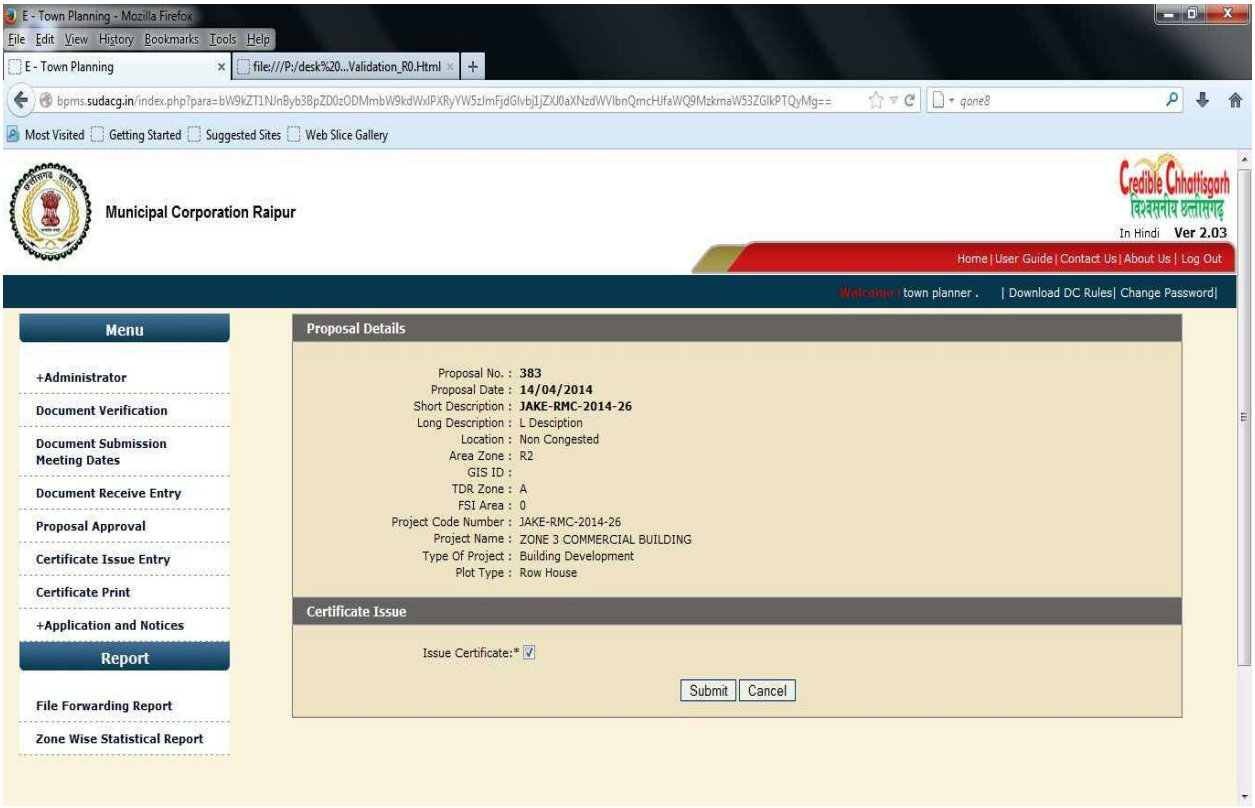


6. **Now Sub engineer Will verify for the permission of payment of "Post Approval fees" and then "Architect will pay the payable Amount via "Online Payment" or "Cash Payment"or by cheque or DD or Through Deposit**

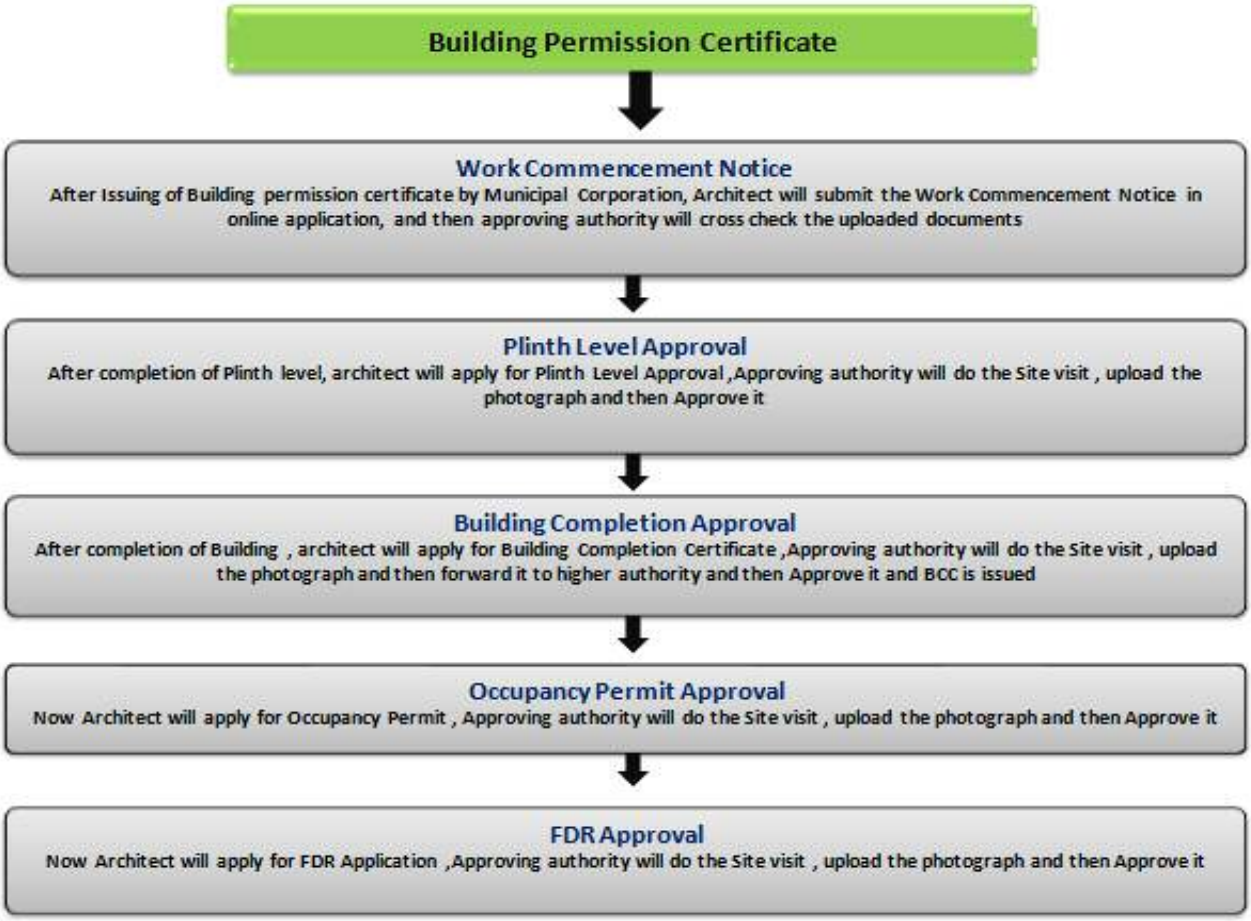




7. After the Payment of Post Approval fees the “Signing Authority”will Issue the Certificate



Building Permission Certificate

कार्यालय नगर पालिक निगम, रायपुर
छ.ग.
जोन क्रमांक- 3, भवन निर्माण अनुज्ञा
Printed on : 26/11/2014

8. **After issuing certificate,Work Commencement process and then Plint level completion, BCC,Occupancy Permit will be given by the approval authority in the same way as of Building Permission**