After Payment of Pre-Approval Fees, Sub Engineer is assigned area wise for Site Inspection, In Site Inspection Sub Engineer will inspect the proposed site including surrounding area for verification of plot size and shape according to ownership documents and drawings submitted by applicant / Architect, Adjoining road width, Water bodies, High tension line, nearby structures and other aspects and will submit report in online in following format provided below -

Site Inspection Checklist

- 1 Proposal Application No.
- 2 Client Name
- 3 Site Visit Date
- 4 Village Name or Ward no. and Name
- 5 Is Location In As per Approved Layout of Town and Country Planning Department
- 6 Kutcha / Pakka Road is available up to site or not
- 7 Existing Road Width in front side of plot and If road exist on other side of plot mention road width
- 8 Layout of land in question not approved as per rules but development of area has been done
- 9 HT Line is adjoining the site or not and if yes the distance of HT line from site in meters
- 10 Is Nalah (Major Drain) adjacent to plot or not if yes then nearest distance of nalah of from plot
- 11 Details of use of present and proposed development at the site
- 12 Is building permission taken for site. If yes State the year of permission of details (yes/no)
- 13 Approved and Present Setback Front
- 14 Approved and Present Setback Rear
- 15 Approved and Present Setback RHS
- 16 Approved and Present Setback LHS
- 17 Is the proposed site is with in regulated area of external agencies i.e Railway NMA AAI (yes or no)